

Talent Partners Payroll Audit & Control

[Click Here](#) to access W-2 Instructions

[Click Here](#) to access W-11 Instructions

The fastest way to correct W2 information including:

Mailing address,
Social Security Number,
Incorrect name,

or to request a duplicate copy of Form W2 is to click on the appropriate link below that corresponds to your situation. The link will provide a form that needs to be completed and faxed to Talent Partners.

If you need to **correct your mailing address** [click here](#) to provide correct address.

If you need a corrected Form W-2 because of an **incorrect social security** number, [click here](#) to provide correct number and request a Form W-2c.

If you need a corrected Form W-2 because of an **incorrect name**, [click here](#) to provide correct name and receive a Form W-2c.

If you need to request a **Duplicate Form W-2** [click here](#).

Forms will be accepted via the following methods:

Email to:

W2Forms@TalentPartners.com

(If a signature is required, the form must be scanned and attached to the e-mail)

Fax to:

(312) 924-5904

ATTN: Payroll Audit & Control

Mail to:

Talent Partners
ATTN: Payroll Audit & Control
541 North Fairbanks Court
Suite 2800
Chicago, IL 60611

For all other corrections, questions, or concerns please contact a Talent Partners Payroll & Audit Control representative at **(312) 923-7572**, or by e-mail at W2Forms@TalentPartners.com.

Form W-11 – Hiring Incentives to Restore Employment (HIRE) Act

The HIRE Act provides incentives to employers such as Talent Partners for hiring unemployed workers. Qualified unemployed workers are individuals who:

- Certify that they have not been employed for more than 40 hours during the 60 days ending on their start (session) date,
- Begin employment after February 3, 2010 and before January 1, 2011, and
- Are not related to the employer.

If you meet the criteria outline above, please complete Form W-11 and return it to Talent Partners.

Note: This relates to a previously established employment relationship and is not an offer of future employment.

To access Form W-11 [click here](#).

W-11 Forms will be accepted via the following methods:

Fax to:

(312) 896-5958
Attention: HIRE Act

Mail to:

Talent Partners
Attention: HIRE Act
541 N. Fairbanks Court
Suite 2800
Chicago, IL 60611

For all other questions or concerns, please contact a Talent Partners HIRE Act representative at (312) 923-7932 or send an email to hireact@talentpartners.com.